



CITY OF LONG BEACH

DEPARTMENT OF HEALTH AND HUMAN SERVICES

2525 Grand Avenue ! Long Beach, CA 90815 ! (562) 570-4075 FAX (562) 570-4070

PUBLIC HEALTH LABORATORY

EMPLOYMENT OPPORTUNITY **Public Health Laboratory** **Public Health Associate I – Unclassified, Part-Time**

The Public Health Laboratory is accepting applications for two Part-Time (approximately 20 hours/week) Public Health Associate I's to work in the laboratory.

Salary Range: \$9.608 to \$12.933 hourly

Duties:

- Receive and process clinical and environmental laboratory samples
- Perform data entry into multiple laboratory databases
- Order, receive and process laboratory supplies
- Maintain clean and orderly work areas
- Inventory and package laboratory documents
- Prepare, package and ship laboratory specimens and supplies to clients
- Provide customer service via telephone and in-person
- Participate in laboratory meetings
- Other duties as assigned

Qualifications:

- Ability to safely work with infectious substances and chemicals
- Ability to accurately and efficiently keyboard laboratory data entry
- Ability to lift 20 pounds to shoulder height
- Ability to follow detailed procedures and multi-task
- Ability to work independently and as a team member with minimal direction
- Good customer service skills
- College science laboratory classes preferred

Mail, fax or email resume with cover letter to:

Bruce Fujikawa, Dr.P.H., Laboratory Services Officer
City of Long Beach, Department of Health and Human Services
Public Health Laboratory, Room 260
2525 Grand Avenue
Long Beach, CA 90815
E-mail: bruce_fujikawa@longbeach.gov

Deadline for Applications: - Open until filled

The City of Long Beach is an Equal Opportunity Employer. This information is available in alternate format by request to the Payroll/Personnel Office at (562) 570-4009.